

**REGULATORY REVIEW COMMITTEE OF THE APELSCIDLA BOARD  
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 21, 2016, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton  
Andrew Scherzer  
Cameron Stiles

Board members, Wiley V. Johnson III and Mike Zmuda, were not present for the meeting.

Staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director  
Bonnie Davis, Administrative Assistant

There was no representative from the Attorney General's office present.

Mr. Boynton, Chair, called the meeting to order at 9:42 a.m.

**Call to Order**

Mr. Boynton reviewed the emergency evacuation procedures.

**Emergency Evacuation  
Procedures**

There were no public comments.

**Public Comment  
Period**

Committee members were provided copies of the regulations effective January 1, 2016. The Committee discussed the changes they suggested at the previous Regulatory Review Committee meeting on October 24, 2016. The Business section will be reviewed at the next scheduled meeting.

**Review of Regulations**

The Committee reviewed the Certified Interior Design regulations. The regulations will be sent to American Society of Interior Designers (ASID) and International Interior Designers Association (IIDA) to be reviewed.

Mr. Scherzer arrived at 9:54 a.m.

**Board Member Arrival**

Ms. Stiles moved to approve the agenda. Mr. Scherzer seconded the motion which was unanimously approved by members: Boynton, Scherzer, and Stiles.

**Approval of  
Agenda**

The Committee tabled the Professional Engineer and Land Surveyor section regulations.

**Review of Regulations  
Continued**

The Committee reviewed the Landscape Architect Section. Mr. Scherzer asked that the Committee revisit the Reinstatement section. He stated that applicants are taking the exam before they are applying for licensure. It was noted that North Carolina's experience requirements are more stringent than Virginia's requirements. Mr. Scherzer requested that the Landscape Architect section regulations be sent to American Society of Landscape Architects (ASLA) and Council of Landscape Architectural Registration Boards (CLARB) for review and comment, and also request an opinion whether a landscape architect can gain experience under a professional engineer, landscape architect, and/or a land surveyor-B, and to also request clarification on the commentary section of Section VI. Fee Schedule of the CLARB Model Regulations.

The Committee recessed from 11:12 a.m. until 11:22 a.m.

**Recess**

Ms. Nosbisch suggested the Committee meet again in January. The Committee agreed by consensus to meet again on January 30, 2017 at 11:00 a.m.


**Review of Regulations  
Continued**

Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 11:47 a.m.

**Adjourn**

  
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Robert A. Boynton, Chair

  
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Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Robert A. Boynton
- 2. Title: Board Member
- 3. Agency: Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA RRC Meeting November 21, 2016

5. I have a personal interest in the following transaction:

APELSCIDLA

Nature of Personal Interest Affected by Transaction:

Architect

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton  
Signature

11.21.2016  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Andrew M. Scherzer
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA RRC Meeting November 21, 2016

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature 

Date 12/21/16

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Cameron Stiles
- 2. Title: Board Member
- 3. Agency: Interior Designers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA RRC Meeting November 21, 2016

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date